General Liability Questionnaire - Habitational (Long Form)

Detailed supplemental for apartments, condo associations, HOAs, and rental schedules. Attach loss runs and property schedule if more than one location.

Complete digitally when possible. For online intake, mirror these sections into your client-facing smart form and require uploads for loss runs, schedules, and sample contracts where applicable.

Applicant and Schedule

Named insured / ownership entity	
Entity type	
FEIN / Tax ID	
Website	
Primary contact / title	
Phone	
Email	
Mailing address	
Applicant role	
Number of locations / schedule count	
Years owning / years managing	
States of operation	

Property Details

Address or schedule description	
Number of buildings / total units	
Year built / roof update year	
Construction type	
Sprinklered	
Any renovation in last 10 years	
Any buildings with balconies / decks	
Any pools, spas, lakes, docks, or water features	
Any playground, gym, clubhouse, or sports courts	

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Property Details (cont.)

Any Section 8 / subsidized / affordable housing

Any student, senior, rehab, or transitional housing

Any vacant units over 10 percent

Operations and Risk Controls

24-hour emergency maintenance available

Formal inspection / walk-through program

Written maintenance logs retained

Security cameras / gated access / guards

Snow / ice operations subcontracted

Any assault / battery incidents in last 5 years

Any mold, water intrusion, or habitability disputes

Any prior sinkhole / subsidence / structural concerns

Any dog breed restrictions enforced

Certificates collected from contractors / vendors

Describe controls, tenant screening, and incident response

Claims and Coverage Requested

Current status

Current carrier / expiration

Current premium

Any GL claims in last 5 years

Describe claims, payouts, or suits

Detailed supplemental for apartments, condo associations, HOAs, and rental schedules. Attach loss runs and property schedule if more than one location.

Claims and Coverage Requested (cont.)

Requested limits

Umbrella / excess needed

Hired / non-owned auto exposure

Property manager E&O also needed

Additional underwriting notes

Applicant Signature

Name

Title

Signature

Date

Suggested upload checklist for smart intake version: ACORD 125, currently valued policy or declaration page, 3 to 5 years loss runs, project schedule or property schedule, sample contract, and any supplemental applications required by carrier.